

UNIT 3 – ACCOUNT MANAGEMENT EXERCISE

1. Add a user of your choice (User #1) to your dispatch office.
Assign the roles that enable them to do basic dispatching and to dispatch aircraft.

2. Add a user of your choice (User #2) to your dispatch office.
 - a. Give the user Supervisor Web Access.
 - b. Pick some overhead resources to supervise.

3. Remove the Supervisor Web Access from User #2.
 - a. Give them Gov't Rep Web Access.
 - b. Pick a Unit Code from the drop-down menu and select some home units for them to manage.

4. Add a user of your choice from another dispatch office to your dispatch office (User #3).
Give them the Incident Management Team role.

5. Uncheck the ROSS User box for User #1 so they retain their roles but cannot access ROSS.

6. Delete User #2.

7. Remove the roles from user #3.