



Consolidating Orders on a ROSS Initiated Order

DATE: 03/21/2011

This Quick Reference Guide explains how to consolidate orders that were initiated in ROSS.

To locate the issue for the consolidation

For Cache Administrators, the new ROSS initiated incident displays in the NWCG_INCIDENT_SUCCESS Alerts. For non-cache administrators, the incident displays only under Queues.

1 On your Home page under Queues, click the NWCG ISSUE SUCCESS queue, and then click to select the PlaceResourceRequestExternalReq Alert ID for the ROSS initiated issue of your choice.

For Cache Administrators, click the NWCG_ISSUE_SUCCESS under Alerts, and then click to select the Alert ID of your choice.

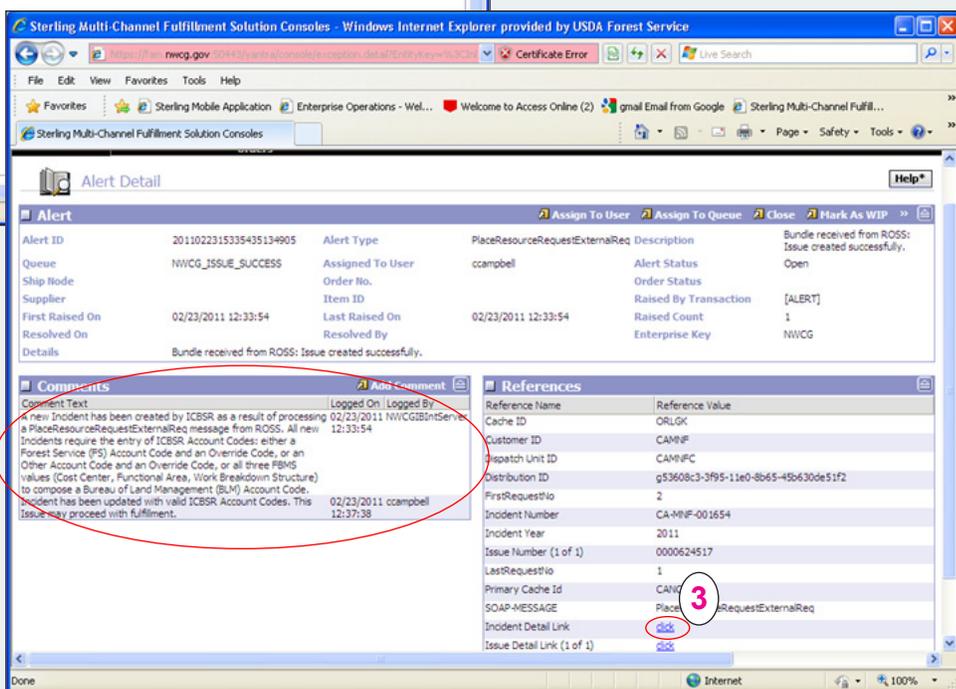
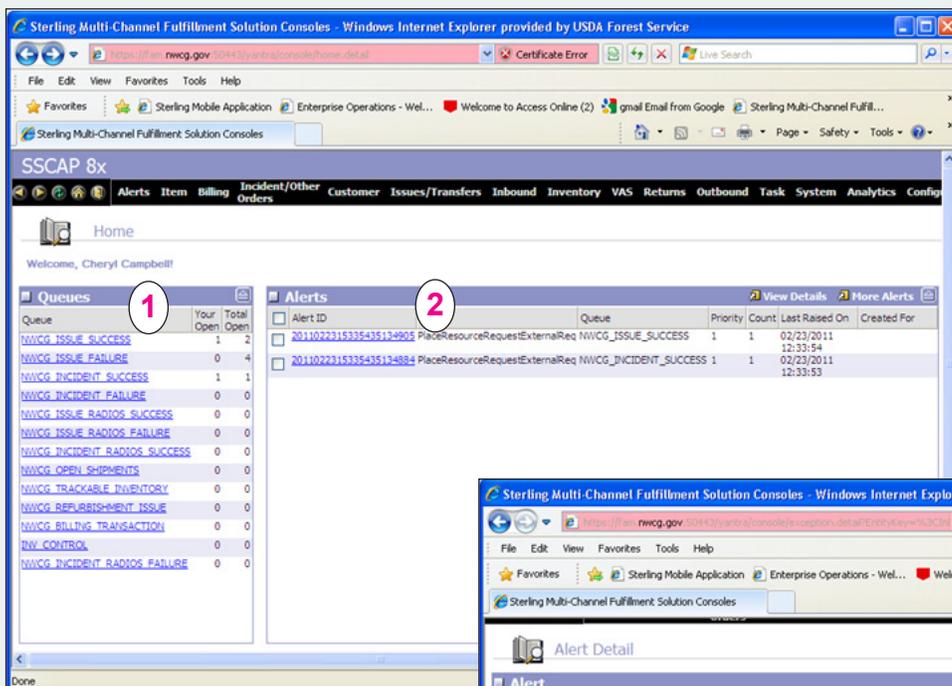
2 On the Alert List screen, click the PlaceResourceRequestExternalReq Alert ID for the ROSS initiated issue of your choice.

You may also click to select the check box next to the Alert ID of your choice, and then click [View Details](#)

3 On the Alert Detail screen under References, scroll down and then click to select the Incident Detail Link.



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The Comments shows system-generated information about the new Incident.





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To add the ICBS account codes to the incident

Clicking the Destination Incident Link on the Alert Detail screen opens the Incident Details screen.

- 1 On the **Incident Details** screen under **Incident Properties**, complete the appropriate **agency accounting code information**, and then click **Save**
- 2 On the **Incident Details** screen, click to return to the **Alert Detail** screen.

- 3 On the **Alert Detail** screen under **References**, scroll down and then click to select the **Issue Detail Link**.



As appropriate, complete the Incident Team Type and Incident Team Name.

For FS financial codes.

For BLM financial codes.

Incident Details

Incident Properties

Incident No: CAMNF-001654
 Incident Name: GOOSE LAKE
 Year: 2011
 Suppressive Incident:
 ICBS Fiscal Year: 2011
 Customer ID: CAMNF
 Customer/Unit Name: MENDOCINO NATIONAL FOREST
 Incident Host: CAMNF
 Incident Type: Fire/Wildfire
 Incident Team Type: Type2
 Incident Team Name: Blue Mountain Team
 Incident Source: R
 FS Acct Code: P508201145
 Override Code: 0515
 Cost Center:
 Functional Area:
 Work Breakdown Structure:
 BLM Acct Code:
 Other Acct Code:
 Date Closed:
 Date Started: 02/23/2011
 Shared Cost:
 Active Flag:
 Last Incident Year 1:
 Register Interest in ROSS:
 Last Incident Year 2:
 Cache ID: CANCK
 Last Incident Year 3:
 Incident Locked:
[View Issues For Incident Year](#)

ROSS Financial Codes

Financial Code	Fiscal Year	Owning Agency Name	Primary Indicator
P508201145	2011	U.S. Forest Service	true

A value of "true" in the Primary Indicator column identifies which ROSS financial codes have been designated as the default code for cache orders. Although many financial codes may be listed, only one is marked as "true."

Alert Detail

Alert

Alert ID: 2011022315335435134905
 Queue: NWCG_ISSUE_SUCCESS
 Alert Type: PlaceResourceRequestExternalReq
 Description: Bundle received from ROSS: Issue created successfully.
 Ship Node: NWCG_ISSUE_SUCCESS
 Assigned To User: ccampbell
 Order No.:
 Order Status: Open
 Supplier:
 Item ID:
 Raised By Transaction: [ALERT]
 First Raised On: 02/23/2011 12:33:54
 Last Raised On: 02/23/2011 12:33:54
 Raised Count: 1
 Resolved On:
 Resolved By:
 Enterprise Key: NWCG
 Details: Bundle received from ROSS: Issue created successfully.

Comments

Comment Text: Logged On: 02/23/2011 12:33:54
 A new Incident has been created by ICBSR as a result of processing a PlaceResourceRequestExternalReq message from ROSS. All new Incidents require the entry of ICBSR Account Codes: either a Forest Service (FS) Account Code and an Override Code, or an Other Account Code and an Override Code, or all three FIBID values (Cost Center, Functional Area, Work Breakdown Structure) to compose a Bureau of Land Management (BLM) Account Code. Incident has been updated with valid ICBSR Account Codes. This Issue may proceed with fulfillment. 02/23/2011 ccampbell 12:37:38

References

Reference Name	Reference Value
Cache Name	ORLGR
Customer ID	CAMNF
Dispatch Unit ID	CAMNFC
Distribution ID	g53608c3-3f95-11e0-8b65-45b630de51f2
FirstRequestNo	2
Incident Number	CA-001654
Incident Year	2011
Issue Number (1 of 1)	000624917
LastRequestNo	1
Primary Cache Id	CANCK
SOAP-MESSAGE	PlaceResourceRequestExternalReq
Incident Detail Link	Incident Detail Link
Issue Detail Link (1 of 1)	Issue Detail Link

To consolidate the requests and complete the issue

- 1 On the **Issue Details** screen, click the **Service** drop-down arrow, and then click to select the **service** of your choice.
- 2 Click **Save**
- 3 On the **Issue Details** screen under **Order Lines**, click to select all check boxes for the **Request Numbers** you want to consolidate.

- 4 On the **Order Lines** header, click **>>**

The Next button is to the right of the View Kit Components button.

- 5 On the drop-down menu, click **Consolidate Items**

continued on next page

In this example, Request Numbers S-1, S-2, and S-3 are for backpack pump components. Since the incident has requested NFES 00149 backpack pumps, the Request Numbers can be consolidated into one Request Number, S-1.1

Line	Request Number	Item ID	PC	UOM	Description	Requested Qty	Available Qty	Issue Qty	Actual Pricing Qty	UTF Qty	Backordered Qty	Forwarded Qty	Ship Date	Comments
<input checked="" type="checkbox"/>	S-1	77	Supply	EA	BAG - BACKPACK PUMP, WITH 2 LIGNERS AND COUPLINGS	10.00	1.0	10.00	10.00	0.00	0.00	0.00		
<input checked="" type="checkbox"/>	S-2	77	Supply	EA	LINER - BACKPACK BAG W/O COUPLINGS	10.00	22.0	10.00	10.00	0.00	0.00	0.00		
<input checked="" type="checkbox"/>	S-3	000579	Supply	EA	SHORT - FIRE, LARGE	10.00	123.0	10.00	10.00	0.00	0.00	0.00		\$ 701.10
<input checked="" type="checkbox"/>	S-3	000151	Supply	EA	PUMP - TROMBONE, BACKPACK, SINGLE ACTION	15.00	8.0	15.00	15.00	0.00	0.00	0.00		\$ 882.75
<input checked="" type="checkbox"/>	S-4	000030	Supply	PG	BATTERY - SIZE AA, 1.5 VOLT, PENLIGHT	20.00	2824.0	20.00	20.00	0.00	0.00	0.00		\$ 99.80



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To consolidate the requests and complete the issue - continued

6 On the **Consolidate Items** screen, click to select the **S Request Number** to be used for the consolidation.

*You may also click to select the first **S Request Number** check box, which is the ICBS system default.*

7 For the new consolidated Request Number, complete the following text boxes, and then click **Save**

- Item ID
- Issue Qty.

8 Complete the **Shipping Contact Name** and **Shipping Contact Phone** text boxes.

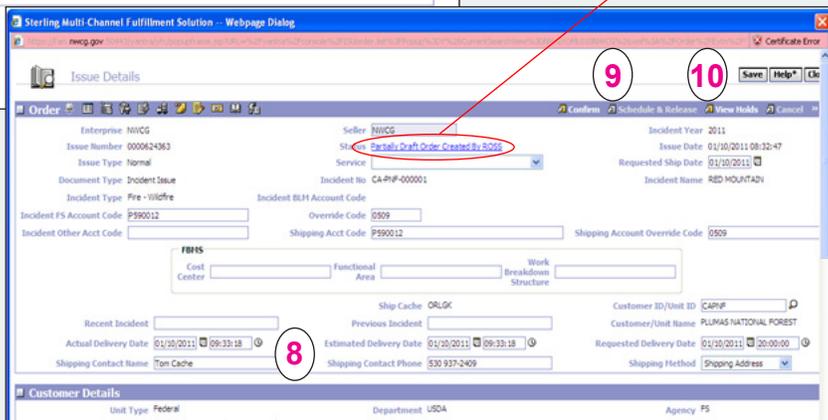
*If you do not know this information, type **N/A**.*

9 Complete the remaining **requests** listed on the **Resource Order Form**, click **Save** and then click **Confirm** to confirm the issue.

10 To schedule and release the issue, click **Schedule & Release** and then click **OK** on the **Schedule Order** dialog box.



Once the request consolidation is complete the Status of the shipment displays, "Partial Draft Order Created By ROSS."



At this point, issue tasks are released to the scan guns. The Status for each consolidated Request Number displays, "Cancelled due to consolidation and the resulting Request Number displays, "Draft Order Created."

