

## **Change Management Board Conference Call**

**Date: Aug. 17, 2010 0900 – 1200MST**

### Attendees Roll Call -

James Chapman, Mac Weaver, Mike Brown, Amanda Rohrich, Doug Benton, Bob Behrner, Becky Robertshaw, Mark Garland, Pat Nooney, Andy Gray, Jeri Billiard. Chad Hooker was called in for explanation of CR's later in call.

General Business – Becky Robetshaw was chairing this meeting for James Chapman.

- Andy Gray – Thanks to all for replies on new CR form. Mark Garland had questions about wording on the form. Wondered if “justification” was the right word. Andy also clarified that “reason” referred to the reason for the priority set as it is by the user.
- James Chapman is still working on getting a representative from R-3
- Pat Nooney is working with Tory and Paul to get representation from AKK. Possibly Joanne Waller.

Review of CR's (Results of each attached)

CR# 46, 54, 55, 170, 217, 233, 335, 338, 351, 383, 439, 457, 469, 484, 486, 490, 498, 509, 513, 515, 534, 557, 568, 595, 616, 619, 623

### **ACTION ITEMS – DUE DATES:**

- **Web Page:** James Chapman is working with others to get with Hallie to start the CMB web page design.
- Decided to add CR log, meeting notes, and Quality Center links to web page, with quarterly updates.
- **Quality Center:** Chad Hooker to ensure that user name and passwords are active for Amanda Rohrich and Becky Robertshaw to have access to Quality Center.
- Chad , Becky, and Amanda are going to have a Web-x meeting on use of Quality Center on 8/18 at 0930.
- CMB requested to add a column to the Quality Center for CMB decisions on CR's.

**Next Meeting:** Oct. 12-14 2010 in Boise, ID

A conference call may be scheduled if needed.

CR's referred to in this meeting are scheduled for version 1.3.0 which will deploy in late Nov. 2010.