

ICBS Change Management Board
Conference Call Notes
4/10/2012

Meeting started at 10:03 with roll call:

James Chapman

Mac Weaver

Mike Brown

Amanda Rohrich

Doug Benton

Bob Behrner

Becky Robertshaw

Mark Garland

Pat Nooney

Andy Gray

Jeri Billiard

Alex Tovar

Joanne Waller

Dottie Clark

Andy Gray started the meeting with information about release schedules and how they occur (Andy's notes below):

- Now that we're interfaced with ROSS, their release schedule has an effect on our schedule:
 - The ICBS-R and ROSS Teams are working on some ongoing interface issues, and when either team makes a change, it often requires that the two applications deploy an update simultaneously
 - That could affect the timing of our next releases
- A potentially bigger issue for us is that the NITC NESS architecture will soon be on an AIX server operating system (version 6.1) that the ICBS WMS (Warehouse Management System) version (version 8.0) isn't certified for:
 - We can't run ICBS on an unsupported operating system
 - We've been working for several weeks to try to get IBM to certify WMS 8.0 on AIX 6.1. I'll have a meeting with IBM tomorrow and might know more about that
 - Upgrading WMS systems (which we've only done only once so far) is a very big effort, requiring over a month's worth of testing and preparation, and pulls the O&M Team away from CR development and application support work

- We hadn't planned to upgrade to the newer WMS (9.x) until this fall. If we *have* to upgrade this spring because of the AIX issue, this will significantly affect our release schedule and the CRs that we're currently planning to address in June-July

New Change Request Discussion

Defects

Blanket approvals were given to the defect CR's (751, 818, 819, 824, and 830)

Enhancements

CR #383 – APPROVED, trying to get this one included in the 4/24/12 release, but will make the 7/24/12 for sure.

CR #767 – APPROVED, planned for the 7/24/12 release.

CR #804 - APPROVED, planned for the 7/24/12 release.

CR #817 – APPROVED. Most caches are currently using the "Thom McMahon" excel spreadsheet, but it needs to be updated continuously. This CR would only create a request document, would not include any kind of transaction in ICBS. It would be similar to the GSA Inbound ordering process without creating the due in. The Cache Transfer document would just use the catalog information in ICBS to create a "paper" copy that could be e-mailed or faxed to the filling cache.

CR #821 – APPROVED. Unpublished means it would show up in reports, but not as available, a warning is needed to alert that the item is out there in some kind of status.

CR #822 – APPROVED. At the user interface level, will allow for the choice of seeing published, unpublished or all items.

CR #823 – APPROVED. This came from the Cache Manager meeting. Would provide refurbishment specifications only for those items listed in the Refurbishment Guide, enterprise wide. When a new item is introduced a question will be whether it needs a refurbishment specification or not.

CR #825 – APPROVED. In CR #805 more screens were added that contained a description, this CR screen was left out and needs to be included.

CR #826 – APPROVED. In CR #809 more screens were added, these were left out and need to be included.

CR #828 – APPROVED.

CR #829 – APPROVED. Currently ICBS reports default to the current year, this CR would add the ability to search prior years.

Product Support

CR #185 – Waiting on product support, case number assigned, for information

CR # 454, 743, 747, 479 and 786 waiting on product support, for information.

Future

CR #439 - DEFER. Will take a high level of effort to accomplish; is it still a valid request? We can defer for now due to being able to see the information on the two reports listed.

CR #534 – WORKING ON. Level of effort is high. Jeri is "kicking it down the road"

CR #546 – APPROVED, to open a customer support case ticket with Oxford. This process can't be customized on the user interface side only.

CR #568 – APPROVED. This CR might be beneficial to Small Engine Efficiency Group, ties into transferring NRFI items too. Have discussed with developers, but will take a lot of effort, is not in the works yet.

CR #832 APPROVED.

CR #833 APPROVED.

CR #834 APPROVED. No one new this could happen!

CR #835 APPROVED.

CR #836 APPROVED with changes. Will help track the average renewal cost of a kit. Which of the three options listed are the best or needed? The group preferred going for options 1 and 3. Jeri indicated they could remain in one CR. Change description of CR to include all items, not just kits or trackable kits but all items need the list of items consumed for refurbishment. The trackable kit itself will have to be work ordered to keep track of items consumed verses only work ordering the pump for instance.

CR #837 APPROVED. This change can be made on the user interface side without having to change the configurator which would be a product support case.

CR #838 APPROVED. (Same as CR #837)

CR #839 APPROVED.

The above Future CR's have no target date for when they will get in the release schedule.

Action Items – Nothing

Old Business – Nothing

New Business

Pat Nooney brought up the membership of the Change Management Board as there have been two retirements already this year and two more coming up during the remainder of the year. We have one potential nominee; Bill Bishop (warehouse). By next January we will need three more replacement names to make up for these four. Let Pat or James know if you are not going to extend your tour beyond January 2013 to know if we need to look for more names.

Send names for nomination to Pat so he can take them to the Steering Group for decision. Remember we want to balance the membership among all cache positions between management, administrative and warehouse. A question came up; can new members come on before next January? Yes they can come on early.

We will also need names for the Reports Sub-group (*from the current members list*) of the Change Management Board.

We also need to discuss the number of members, currently the charter says nine, but we've been working with eleven, the Steering Group may have to decide on that too.

Next Call/Meeting Date

No next call was discussed

Respectfully,
Bob Behrner